



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



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No:-Q-11/20/02/2012/Rev-I

Date: 25.03.2025

To,

The AC & Regional Director/Director/
Joint Director I/C
Regional Office/ Sub Regional Office

Subject: Performance of ROs/SROs in respect of fixed Revenue Income target, regarding.

Sir,

Please refer to the VC held on 21.03.2025 for review of the performance of the field offices. It has been observed that the field offices have achieved only 98% of the proportionate target up to the month of February,24.

With a view to achieve the Revenue and Recovery targets , the RO/SROs are advised to work extensively during the remaining period , so that the target for the F.Y. 2024-25 could be achieved.

Following actions may be taken on priority by the field offices during this period:

1. Issue of C-19/D-19 against the pending orders.
2. Action on pending notices- C-18/D-18 may be expedited.
3. All steps to be taken to recover the recoverable amount from the employers. The recovery involving the considerable amount i.e. above Rs.1 lakh may be personally monitored by the head of offices.
4. RRO and the Recovery Inspectors may be advised to make all efforts to recover the pending recoveries during this period. If required additional staff may be given to the Recovery officers.
5. Head of office may monitor the status of Revenue and Recovery on daily basis.
6. Any other measure as per local requirement.

This should be accorded "Top Priority"

This issues with the approval of Insurance Commissioner.

Yours' faithfully,

(Rakesh Kumar)
Joint Director (Rev.)